**Daily Stand Up Meeting Minutes**

Attendees: **Oscar Molina, Isaac Lomax, Jose Rodriguez, Denzel Merrell, Jeffrey Quispe, Lucas Stumpf, Adrian Bustos, Denae Miller, Evers Perez, Gino Surace, Gentman Tan**

Start time: 6:00 P.M.

End time: 7:00 P.M.

**Isaac Lomax - Capstone 2**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ Finished Poster.**

● What is planned to be done for the next scrum meeting?

**○ Work on documentation and presentation.**

● What are the hurdles?

**○ None**

**Oscar Molina - Capstone 2**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ Worked on the shortcomings video.**

● What is planned to be done for the next scrum meeting?

**○ Edit the installation video.**

● What are the hurdles?

**○ N/A.**

**Jose Rodriguez - Capstone 2**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ Filming video finished poster.**

● What is planned to be done for the next scrum meeting?

**○ Get feedback on the video and make changes accordingly.**

● What are the hurdles?

○ **N/A.**

**Denzel Merrell - Senior Project**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

* + **Finish final deliverable**

● What is planned to be done for the next scrum meeting?

**○ Finish final deliverable**

● What are the hurdles? .

○ N/A

**Jeffrey Quispe - Capstone 2**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ working on user manual/video**

● What is planned to be done for the next scrum meeting?

**○ continue working on documentation**

● What are the hurdles?

○ none

**Lucas Stumpf - Capstone 2**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ Updated final deliverable documentation**

● What is planned to be done for the next scrum meeting?

**○ Polishing of final deliverable**

● What are the hurdles?

**○ None**

**Adrian Bustos - Capstone 1**

● How many hours did you work since the last meeting?

**○ 1 hour**

● What was done since the last scrum meeting?

**○ Worked on docs for final deliverable**

● What is planned to be done for the next scrum meeting?

**○ working on documents and final requirements**

● What are the hurdles?

○ **N/A**

**Denae Miller - Capstone 1**

● How many hours did you work since the last meeting?

**○ 1**

● What was done since the last scrum meeting?

**○ Evaluated presentations at event.**

● What is planned to be done for the next scrum meeting?

**○Preparation for the event.**

● What are the hurdles?

○ N/A

**Evers Perez - Capstone 1**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

* **Prepared for showcase**

● What is planned to be done for the next scrum meeting?

**○ Finalize the deliverables**

● What are the hurdles?

○

**Gino Surace - Capstone 1**

● How many hours did you work since the last meeting?

**○ 1**

● What was done since the last scrum meeting?

**○ Keep prepping for showcase**

● What is planned to be done for the next scrum meeting?

**○ Prep for showcase**

● What are the hurdles?

○

**Gentman Tan - Capstone 1**

● How many hours did you work since the last meeting?

**○ 1**

● What was done since the last scrum meeting?

**○ Reviewed user stories to see what to research next**

● What is planned to be done for the next scrum meeting?

**○ Research topics relevant to user stories**

● What are the hurdles?

**○ N/A**